Constitution
of the
International Astronautical Federation

February 2021
# Contents

Chapter I – Introductory regulations ............................................................................................................. 4

Article 1 – Name and Domicile .......................................................................................................................... 4
  1.1 Name and logo ........................................................................................................................................... 4
  1.2 Domicile .................................................................................................................................................... 4
  1.3 Fiscal Year ............................................................................................................................................... 4

Article 2 – Purposes ........................................................................................................................................ 4
  2.1 General .................................................................................................................................................... 4
  2.2 Particular ................................................................................................................................................ 4

Article 3 – Organs and Powers of Representation ............................................................................................. 5
  3.1 Organs ..................................................................................................................................................... 5
  3.2 Powers of Representation .......................................................................................................................... 5

Chapter II – Membership ................................................................................................................................. 6

Article 4 – Admission ...................................................................................................................................... 6
  4.1 Eligibility ................................................................................................................................................ 6
  4.2 Categories of Members ............................................................................................................................. 6
  4.3 Election of new Members ....................................................................................................................... 6
  4.4 Rights and duties of Membership ........................................................................................................... 6
  4.5 Application ............................................................................................................................................. 7
  4.6 Registration of points of contact and amendments to basic documents ................................................. 7
  4.7 Continuing observance of Membership conditions ................................................................................ 7
  4.8 Observers .............................................................................................................................................. 7

Article 5 – Termination of Membership ......................................................................................................... 7
  5.1 Termination ........................................................................................................................................... 7
  5.2 Withdrawal from Membership ............................................................................................................... 8
  5.3 Changes in category of Members ........................................................................................................... 8

Chapter III – General Assembly ....................................................................................................................... 9

Article 6 – Composition and Operation ......................................................................................................... 9
  6.1 Member delegates ................................................................................................................................... 9
  6.2 Powers and functions ............................................................................................................................... 9
  6.3 Plenary meetings .................................................................................................................................. 9
  6.4 Quorum and decisions ............................................................................................................................ 10
  6.5 Voting by proxy .................................................................................................................................... 10
6.6 Voting by mail

Article 7 - Committees
7.1. Appointment and Activities
7.2. Terms of Reference and Reporting

Article 8 - Categories of Officers
8.1 Elective Officers and Appointive Officers
8.2 Eligibility, election and term of elective Officers

Article 9 - Elective Officers
9.1 The President
9.2 Vice Presidents
9.3 Successor in Office of President

Article 10 - Appointive Officers of the Federation
10.1 Executive Director of the Federation
10.2 General Counsel
10.3 Honorary Secretary

Article 11 - The Bureau
11.1 Composition
11.2 Meetings, Quorum and Bureau Decisions
11.3 Duties of Bureau

Chapter IV – Elections

Article 12 - Nomination Committee
12.1 General
12.2 Nominees
12.3 Nomination Committee Deliberations and Report
12.4 Hearing in General Assembly

Chapter V – Dissolution

Article 13 - General
13.1 Approval by General Assembly
13.2 Winding-up

Chapter VI – Bylaws, Standing Rules

Article 14 - Bylaws
14.1 General
14.2. Rules of Procedure
14.3 Amendment to Bylaws .............................................................................................................. 18

Chapter VII – Amendments ............................................................................................................ 19

Article 15 - Approval by General Assembly .................................................................................. 19

Chapter VIII – Official Language .................................................................................................. 19

Article 16 - Language for communication ...................................................................................... 19
Chapter I – Introductory regulations

Article 1 – Name and Domicile

1.1 Name and logo
The name of this association is the International Astronautical Federation. The Federation is an international non-governmental non-profit organization. The International Astronautical Federation may use the acronym IAF and logo in all official communications.

1.2 Domicile
The legal domicile of the Federation and its headquarters are located in Paris (France). In its activities, the Federation shall observe the French law on Associations of 1901.

1.3 Fiscal Year
The fiscal year shall be the calendar year.

Article 2 – Purposes

2.1 General
Recognizing that space activities have provided and will continue to provide significant benefits to humanity; and
Recognizing that there is a continuing need to foster and make apparent the benefits of such activities, the International Astronautical Federation founded in 1951 exists to: foster space research, development and application of space activities for peaceful purposes and for the enlightenment, enrichment and benefit of all society, and strives to make apparent to society-at-large the enabling benefits of space activities to the quality of life. Towards these ends, the International Astronautical Federation, with Membership drawn from national and international institutions, industry, service providers, academia, professional societies and other organizations related to space, aims to be recognized and sought out as the leading worldwide, independent organization which, in cooperation with other entities, develops and disseminates information, supports advances in space activities and actively promotes international cooperation in the field of space.

2.2 Particular
Specifically, the International Astronautical Federation shall:

a. Establish, maintain and further develop a global network for the benefit of its Members;
b. Organize international astronautical congresses, global conferences, fora, symposia, workshops, virtual events, training and educational programmes and other events;
c. Assist its Members to promote their space activities and products;
d. Produce publications, briefs and position papers on space related matters;
e. Cooperate and advise with appropriate international and national institutions, universities, commercial enterprises, service providers and individual experts on all aspects related to space activities;
f. Participate in public or private calls for actions, tenders, proposals, and other activities, as appropriate for the pursuit of its purposes;
g. Use the various media to stimulate public interest in and support for the development of all aspects of space activities;
h. Invite non-space sectors representatives to events, in particular in fields that benefit or could benefit of space downstream applications;
i. Encourage, as appropriate, the development of entities related to space activities;
j. Recognize individuals and IAF Members for outstanding performance or achievements;
k. Encourage the participation of students and young professionals in all activities of the Federation;
l. Foster the inclusion of Emerging and Developing Space nations in its activities and connect them to the global space community;
m. Promote and facilitate diversity, including the “3G” (Gender, Geography and Generation) Diversity principle within the Federation and the space community;
n. Generally, take all necessary actions to attain the objectives of the Federation.

Article 3 – Organs and Powers of Representation

3.1 Organs
The organs of the International Astronautical Federation pursuant to this Constitution are:

   a. The General Assembly;
   b. The Bureau;
   c. The Executive Secretariat;
   d. The Committees.

3.2 Powers of Representation
The IAF is legally and otherwise represented by the President. In accordance with their competences, each of the Vice Presidents and the Executive Director shall have the authority to sign documents and letters on behalf of the Federation with the written authorization of the President.
Chapter II – Membership

Article 4 – Admission

4.1 Eligibility
The International Astronautical Federation is an association of those organizations and institutions, duly established under national laws or international agreements, which share the purposes set forth in Article 2 and were elected in accordance with this Constitution.

4.2 Categories of Members
The main categories of IAF Members for the calculation of Membership dues are the following:

a. Space Agencies and Space Offices;
b. Space Industry;
c. Associations and Professional Societies;
d. Research and Development Organizations;
e. Universities and Space Museums;

and such other categories that fulfil the purposes of the Federation and may be deemed from time to time eligible for Membership by the General Assembly.

4.3 Election of new Members
New Members of the Federation shall be elected by the General Assembly at its plenary meeting. Membership shall take full effect immediately after election by the General Assembly. However, the payment of Membership fees will be due at the beginning of the fiscal year following election. Elected Members of the Federation shall retain their full autonomy.

4.4 Rights and duties of Membership
a. A Member of the Federation shall be entitled to participate in all its activities, to receive its services, to be represented at plenary meetings of the General Assembly, to present opinions and intervene in discussions, to take part in endeavors to reach decisions by general agreement or by voting on any matter concerning activities of the Federation as detailed in Article 2.2 of this Constitution.

b. Members shall pay annual dues at the rates recommended by the Bureau and approved by the General Assembly. Payment shall be effected after receipt of invoice within the time limit laid down in the Bylaws.

c. Only those Members who have fully paid up their dues shall be entitled to exercise their voting rights (‘voting Members’). Members whose dues are not fully paid up remain ‘non-voting Members’ until such time as their dues are fully paid. Consequences of continued failure to pay the Membership dues are detailed under Article 5.1.b of this Constitution.
4.5 Application
a. An applicant for admission to the Federation shall submit to the Executive Director of the Federation copies of its basic documents or other documentation of its qualifications for Membership in accordance with this Article. The validity of such documentation shall be verified by the General Counsel and considered by the Bureau.

b. The Bureau shall determine the applicant’s eligibility for Membership and shall report its recommendation to the next plenary meeting of the General Assembly.

4.6 Registration of points of contact and amendments to basic documents
a. Each Member shall register and keep current with the Executive Director of Federation information regarding its head and its administrative and financial points of contact.

b. Whenever a Member adopts substantive amendments to its basic documents or changes of its head and/or points of contact, it shall immediately inform and submit copies of these documents as amended to the Executive Director of the Federation.

4.7 Continuing observance of Membership conditions
To be in good standing, Members are required to observe the Constitution and Bylaws of the International Astronautical Federation at all times.

Whenever the aims and activities of any Member, or its internal Membership, are at issue, such a Member shall, at the request of the Bureau, provide evidence of its continuing observance of Membership conditions. If such evidence is not considered satisfactory, the Bureau may recommend to the General Assembly a temporary suspension of the rights of such a Member.

4.8 Observers
a. Representatives of national as well as international organizations, societies, bodies and institutions interested in the development of space activities, which are not Members of the Federation, may be invited to participate as observers in activities of the Federation.

b. Invitations for observer status shall be extended by the Bureau of the Federation. If observers are invited to attend a plenary meeting of the General Assembly, their observer status shall be confirmed by the Assembly at the beginning of the meeting.

c. Upon the recommendation of the Bureau, the General Assembly may grant a permanent observer status to such organizations or other bodies whose cooperation will have been considered as substantive for the development and furtherance of space activities and the Federation.

Article 5 – Termination of Membership
5.1 Termination
a. Upon the recommendation of the Bureau, the General Assembly at its plenary meeting may decide upon the termination of Membership of any Member when a serious reason requires such an action.
b. The Bureau shall make such recommendation if a Member has not paid its dues for more than two years or has otherwise grossly failed to conform to the provisions of this Constitution.

c. In any case, the rights of the Member will be suspended by the Bureau until the decision of the General Assembly is taken. The Executive Director of the Federation shall notify the Member concerned of the General Assembly’s decision.

5.2 Withdrawal from Membership
a. All Members of the Federation shall have the right of withdrawal from the Federation.

b. Any Member may do so by a letter submitted to the Executive Director of the Federation in due time before the plenary meeting of the General Assembly, which will take note of it. However, any withdrawing Member shall remain obliged to remit all its dues covering the period to the end of the year of its withdrawal.

5.3 Changes in category of Members
Upon the recommendation of the Bureau, the General Assembly at its plenary meeting may decide the appropriate change in the Membership category, as referred to in Article 4.2., of any Member.
Chapter III – General Assembly

Article 6 – Composition and Operation

6.1 Member delegates
The supreme governing body of the Federation shall be the General Assembly. It shall be composed of delegates representing each Member of the Federation.

6.2 Powers and functions
The General Assembly shall have the following powers and functions:

a. To examine and approve the credentials of the delegates.
b. To approve and modify the Agenda of its plenary meetings proposed by the Bureau.
c. To elect the new Members of the Federation.
d. To suspend temporarily the rights of Members as provided in Articles 4.7 and 5.1(c), to terminate Membership as provided in Article 5.1.a, to take note of the withdrawal from Membership as provided in Article 5.2, and to decide the changes of category of Members according to Article 5.3.
e. To approve the annual and special reports, statements, accounts, estimates of the budget and the disbursement of funds by the Bureau.
f. To decide upon the organization of events of the Federation, particularly the International Astronautical Congresses.
g. To appoint Committees necessary for the performance of its functions.
h. To elect the officers of the Federation at its plenary meeting.
i. To consider and adopt any guidelines prepared by the Bureau according to which the Federation may encourage, as appropriate, the establishment and development of entities related to space activities.
j. To consider and adopt any guidelines prepared by the Bureau according to which the Federation should cooperate with national and international organizations in the field of space activities and the peaceful uses of outer space.
k. To consider and adopt rules and regulations prepared by the Bureau that may be deemed necessary for the pursuit of the IAF purposes as per Article 2.
l. To exercise such other powers and functions as may be necessary or proper to carry out the purposes of the Federation.

6.3 Plenary meetings
The General Assembly shall hold its plenary meetings (face-to-face or virtually) annually or, if recommended by the Bureau and with the consent of a majority of all voting Members, as provided in this present Article, less frequently. At each plenary meeting the General Assembly shall determine the place and time of its next plenary meeting.
6.4 Quorum and decisions

a. A quorum to enable the General Assembly to be in session and to take such decisions either by general agreement or by voting shall consist of one third of all voting Members of the Federation, including proxies. If such quorum could not be reached, the General Assembly would start its meeting thirty minutes later under the presence of any number of Members.

b. The General Assembly shall first attempt to take decisions on any matter concerning activities of the Federation by general agreement of all voting Members present at the plenary meeting.

c. The Federation refers to general agreement as a process that involves seeking to collect the widest possible support in order to adopt a decision without a vote. As such, general agreement does not necessarily mean unanimity.

d. General agreement in the IAF General Assembly is not achieved when a number of the voting Members present, that is equal or higher than 5% of all IAF voting Members, as defined in Art. 4.4 c of this Constitution, disagree with the action or recommendation in discussion. Voting Members not in agreement shall raise their hands to signal their objection. Based on the number of objections, the Chair will then announce whether or not general agreement has been achieved.

e. In case general agreement cannot be reached on an action or recommendation by the Bureau or a Committee, a vote on the approval or disapproval of such action or recommendation shall be undertaken. Unless otherwise specified in this Constitution, a simple majority of the voting Members present shall decide the outcome of any deliberation on which general agreement could not be reached.

f. Decisions taken by the General Assembly, either by general agreement or by vote, shall be binding on all members.

6.5 Voting by proxy

If the delegate of a Member of the Federation is not present, its vote in the General Assembly may be cast by a proxy signed by the Head or other duly authorized officer of this Member according to the procedure stipulated in the Bylaws.

6.6 Voting by mail

If necessary, whenever the Bureau so determines, or the General Assembly so decides in advance, voting may take place by mail, including electronic mail. In this case a ballot shall be sent by the Executive Director of the Federation to all Members. Such ballots shall be a full and clear statement in writing of the matters to be voted on. The replies of at least one-third of all voting Members shall be required to establish a quorum and a simple majority of affirmative votes of those replying shall decide the issue. The results of a mail voting as stated by the President of the Federation shall be reported to all Members as soon as possible after the voting takes place.
**Article 7 - Committees**

7.1. Appointment and Activities
The Committees appointed by the General Assembly in accordance with Article 6.2.g. of this Constitution shall be mandated with such powers and responsibilities as the General Assembly deems advisable. They shall at all times act within their general terms of reference and in the best interests of the Federation. The provisions of Article 11.3.j remain unaffected.

7.2. Terms of Reference and Reporting
The terms of reference for the Committees and details of the procedure by which Committees shall report back to the General Assembly shall be contained in the Bylaws to the Constitution.

**Article 8 - Categories of Officers**

8.1 Elective Officers and Appointive Officers
The Federation shall have Elective Officers and Appointive Officers.

a. Elective Officers shall be the President and the twelve Vice-Presidents.

b. Appointive Officers shall be the Executive Director, the General Counsel and the Honorary Secretary.

8.2 Eligibility, election and term of elective Officers

a. Elective Officers of the Federation shall be representatives of a Member of this Federation. In the election of Officers, due regard shall be especially paid to candidates of Members from those nations or organizations that foster and support space activities, and to the necessity of equitable geographical, gender, and Membership category distribution.

b. The General Assembly shall elect the Officers at its plenary meeting. The elective Officers shall carry out their functions in their personal capacity. The terms of Officers shall be three years or, if the next plenary meeting of the General Assembly be postponed according to Article 6.3, until their successors are elected. Elective Officers shall not be eligible to serve for a consecutive term and no Elective Officer shall serve the Federation for more than two non-consecutive terms of the same office.

c. The General Assembly may approve amendments to the period of office for elective Officers prescribed by Article 8.2.b in accordance with the general provisions of Article 6.4.

**Article 9 - Elective Officers**

9.1 The President

a. The President shall serve in his/her office according to the provisions of Article 8.2.b for a maximum period of two non-consecutive terms.

b. The President shall represent the Federation in all public ceremonies or events in which it participates. When the President cannot participate on such occasions, he or she shall designate a
Vice President, the Executive Director or a representative of a Member of the Federation to represent the Federation. The President shall approve all public statements issued on behalf of the Federation.

c. The President shall preside over the plenary meetings of the General Assembly. When the President cannot preside, one of the Vice Presidents designated by him or her or, if none is designated, one of the Vice Presidents selected by the General Assembly or a delegate of any Member represented at the meeting of the General Assembly elected as a designee for this function by the General Assembly shall preside. The President or his/her designee for this function shall not act in the General Assembly as a delegate of any Member and shall vote only in case of a tie.

d. The President shall preside at all meetings of the Bureau and report on its conclusions and recommendations to the General Assembly. When the President cannot preside at a Bureau meeting, he or she shall designate a voting member of the Bureau to exercise the powers and to discharge the responsibilities of the President with respect to the meeting. If the President does not make such designation, the voting members of the Bureau present at such meeting shall elect one of Bureau voting members to exercise the powers and to discharge the responsibilities of the President for the meeting.

9.2 Vice Presidents

a. The Vice Presidents shall work in close coordination with and under the leadership of the President. Vice Presidents may act on behalf of the President, consistent with Articles 9.1.b, 9.1.c and 9.1.d of the Constitution. The Vice Presidents shall serve in their office according to the provisions of Article 8.2.b for a maximum period of two non-consecutive terms.

b. The total number of Vice Presidents shall be twelve. At least four Vice Presidents shall be replaced at each election to enable an adequate rotation of the Elective Officers of the Bureau. The provisions of Article 8.2.b shall apply accordingly.

c. The President of the Federation shall assign to the Vice Presidents their portfolios in accordance with the needs of the Federation and following a discussion amongst voting members of the Bureau regarding the interests and strengths of each of the Vice Presidents, with the goal of maximizing the effectiveness of the Bureau on behalf of the Federation.

d. One of the Vice Presidents, as designated by the President, shall be in charge of financial matters of the Federation and shall be chair of the Finance Committee of the Federation, which is appointed by the General Assembly under Article 6.2.g.

e. Vice Presidents shall attend to the portfolios assigned by the President, shall supervise the IAF Committees and sub-Committees that fall in their respective portfolios, and shall present corresponding written reports to the Bureau.
9.3 Successor in Office of President

f. The incumbent President elected by the General Assembly according to the provisions of this Constitution shall become a non-voting member of the Bureau and President-elect for the period of one year prior to assuming office as President, or, where the provisions of Article 6.3. apply, until the successor is elected.

g. The last-retiring President shall become a non-voting member of the Bureau (Past President) on relinquishing this office and act in an advisory capacity only. The term of office shall be one year.

Article 10 - Appointive Officers of the Federation

The appointive Officers of the Federation, shall in accordance with Article 8.1.b above, be as follows:

10.1 Executive Director of the Federation

The Executive Director of the Federation shall act as secretary to the Bureau and the General Assembly and shall perform such duties as are assigned to him or her in a formal description prepared by the Bureau. He or she shall be appointed by the Bureau and approved by the General Assembly and shall serve until he or she resigns or is replaced.

10.2 General Counsel

a. The General Counsel of the Federation shall be appointed by the Bureau and approved by the General Assembly and shall serve for a 5-year mandate, renewable once. When requested, he or she shall furnish legal advice on all problems requiring such consideration.

b. Amendments to the Constitution, guidelines, rules and regulations which are to be adopted for the achievement of the Federation purposes shall be reviewed by the General Counsel prior to their submission for approval by the General Assembly.

c. Upon a request of the General Counsel, he or she may be assisted by a duly accredited practicing attorney or attorney appointed by the President.

10.3 Honorary Secretary

In coordination with the Bureau, the Honorary Secretary shall oversee activities and processes of the Federation and the Bureau to assure and certify all official documents. He or she shall be appointed by the Bureau and approved by the General Assembly and shall serve for a 5-years mandate, renewable once.
Article 11 - The Bureau

11.1 Composition
a. The Bureau consists of the Elective Officers of the Federation as voting members.

b. The last-retired President (Past President) of the Federation, the President-Elect, both serving the Federation in terms of Article 9.3, the Executive Director, the General Counsel and the Honorary Secretary of the Federation serving the Federation in terms of Article 10, shall be non-voting members of the Bureau.

c. The Presidents/Chairs of the International Astronautical Congress (IAC) official Partner organizations (the International Academy of Astronautics, the International Institute of Space Law and the Space Generation Advisory Council) will be invited to report to the IAF Bureau at its regular meetings.

d. If necessary, Chairs of Committees or their representatives appointed according to Article 6.2.g. and 11.3.j. may be invited to participate and report in the relevant meetings of the Bureau when questions relating to their activities will be considered, without the right to vote.

e. The President may invite, for a defined period, distinguished persons or representatives of Members, as Special Advisors to the President to assist the Bureau meetings without the right to vote.

11.2 Meetings, Quorum and Bureau Decisions
a. The Bureau shall meet at such times and places as are duly determined by a majority thereof. The meetings of the Bureau shall be convened by the President.

b. Rules of procedure shall determine the business of the Bureau. Following timely notification to the Bureau members of the intention of the President to convene a meeting, the presence at a meeting or written answers of seven voting members of the Bureau shall constitute a quorum.

c. The Bureau shall first endeavor to take decisions by general agreement (see Article 6.4.c) of all voting members present at the meeting. In case general agreement cannot be reached, a simple majority vote shall decide the issue. In the event of a tie, the vote of the President shall be conclusive.

11.3 Duties of Bureau
The Bureau shall:

a. Receive applications for admission and determine the applicant’s eligibility for Membership and report its recommendation to the next plenary meeting of the General Assembly.

b. Invite applicants for Membership before their election to the plenary meetings of the General Assembly as observers. Subject to confirmation by the General Assembly, the Bureau may also invite as observers to the plenary meetings of the General Assembly non-Member organizations and bodies, which have a deep interest in the development of space activities.
c. Require a proof of declared space related character and internal Membership of any Member whenever it is at issue, and in case of a negative result, recommend to the General Assembly a temporary suspension of rights of such member.

d. Recommend to the General Assembly for consideration the termination of Membership of any Member under the conditions set forth in Article 5.1. a. of this Constitution and the change in the category of Members according to Article 5.3. of this Constitution.

e. Recommend and supervise the arrangements for the plenary meetings of the General Assembly and, in cooperation with the entities mentioned in Article 2.2(e) and 6.2(j), for congresses, symposia and other such meetings of the Federation and to take all necessary steps for this purpose.

f. Prepare and submit an agenda of the matters to be considered at the plenary meetings of the General Assembly. All matters, which are to be decided by the General Assembly, shall be considered in advance by the Bureau.

g. Supervise the preparation of the accounts and the disbursement of funds, recommend an annual budget and present all pertinent information in the form of an annual report to the General Assembly.

h. Make recommendations to the General Assembly concerning annual contributions of each Member of the Federation.

i. Accept on behalf of the Federation private donations or contributions from national or international organizations or from governments.

j. Appoint interim committees to discharge tasks arising since the last plenary meeting of the General Assembly.

k. Take appropriate measures for developing the cooperation of the Federation with national and international organizations, societies, bodies and institutions in the field of space activities and the peaceful uses of outer space, on the basis of guidelines established by the General Assembly.

l. Perform such additional duties as may be directed by the General Assembly.
Chapter IV – Elections

Article 12 - Nomination Committee

12.1 General

a. The General Assembly on a proposal by the Bureau shall appoint a Nomination Committee which shall be responsible for the elaboration of recommendations concerning the election of Officers whose terms of office are to begin following the next General Assembly. The Bureau may take advice from Members on suitable candidates that would achieve a balance among the members of the Nomination Committee, with respect to geography, gender, generation and Members’ categories representation.

b. The Nomination Committee shall be composed of five members who are not members of the Bureau, are representatives of IAF Member organizations in good standing and do not have a conflict of interest with any Nominee. Further criteria for membership in and the principles governing the functioning of the Nomination Committee are contained in the Bylaws.

12.2 Nominees

Nominees for the positions of any Elective Officer shall be representatives of Members in good standing, shall fulfil the criteria for eligibility for office and shall confirm that they accept the nomination. Candidates may be nominated either for the President position, or for a Vice President position (according to Article 9.2.b). They shall not be nominated for a specific Vice President portfolio as these are assigned by the President after the election has been completed (see Article 9.2.c). Nominees may only be recommended for one open position.

The number of nominees per office is unlimited.

12.3 Nomination Committee Deliberations and Report

The Nomination Committee shall review the applications for office according to the term applicable to that office under Article 8.2.b and interview each candidate.

Once the Nomination Committee has made a determination, objectively reached, and with the interests of the Federation in mind, it shall thereafter notify the Bureau of its recommendations for the position of President and positions of Vice President, as the terms of individual office so require and the positions become vacant. The Bureau shall thereafter inform the General Assembly of the list of qualifying candidates drawn up by the Nomination Committee for recommendation to the General Assembly. Where the Bureau does not agree with the Nomination Committee recommendations, it may inform the General Assembly of its disagreement.

12.4 Hearing in General Assembly

The General Assembly shall seek general agreement on the recommended set of nominees proposed by the Nomination Committee.
In the case of there being general agreement on the slate of nominees recommended by the Nomination Committee, the entire slate shall be considered duly elected by the General Assembly to the positions recommended by the Nomination Committee.

In the case where general agreement cannot be reached on the Nomination Committee’s recommendations, a simple majority vote on the approval or disapproval of the Nomination Committee’s recommendation shall be undertaken.

In the case of disapproval of the Nomination Committee’s recommendation, the General Assembly shall vote based on the entire list of candidates.

Ballots shall be distributed with the names, affiliations and nationalities of each candidate. The General Assembly will be instructed to indicate their preferred candidates for as many Vice President openings as need to be filled (typically four), and for the President if applicable. Ballots that indicate choices for more Vice Presidents candidates than there are openings to fill, or for more than one candidate for President, will be considered invalid.

The candidates receiving the highest number of votes shall be considered elected. In the case of a tie, a re-election between the candidates concerned shall be conducted.
Chapter V – Dissolution

Article 13 - General
13.1 Approval by General Assembly
The Federation may be dissolved with the approval of two thirds of its voting Members. Any assets remaining after the discharge of all obligations shall be offered and transferred to an international institution having objectives similar to the purposes set forth in Article 2 of this Constitution. If this transfer to such an institution cannot be accomplished, it should be made to any international institution devoted to research as may be designated by the Bureau.

13.2 Winding-up
The Bureau shall be responsible for the winding-up of the affairs of the Federation.

Chapter VI – Bylaws, Standing Rules

Article 14 - Bylaws
14.1 General
The business of the Federation shall be conducted in accordance with the Constitution and the Bylaws of the Federation. The Bylaws shall be adopted on the recommendation of the Bureau by the General Assembly. In the event of any conflict between the Bylaws and the Constitution, the Constitution shall prevail.

14.2. Rules of Procedure
The Bylaws shall contain integrated Rules of Procedure governing the proceedings of the organs of the Federation (General Assembly, the Bureau, and Committees) in accordance with Article 6.4. of this Constitution

14.3 Amendment to Bylaws
The Bylaws may be amended in accordance with Article 6.4. of this Constitution.
Chapter VII – Amendments

Article 15 - Approval by General Assembly

a. Amendments to this Constitution shall be adopted with the approval of two thirds of all voting Members. All amendments shall, unless otherwise provided therein, take effect immediately upon such approval.

b. Notice of any proposed amendments shall be communicated to all members of the Federation by the Executive Director, at least three months in advance of the date fixed for the vote on such amendments. The use of electronic mail with receipt shall constitute sufficient notification for the purposes of this provision.

Chapter VIII – Official Language

Article 16 - Language for communication

English shall be the official working language of the Federation. French shall be used in official communications with the public French authorities.