

State Sanitation and Epidemiological Regulation
of the Russian Federation

3.1. PREVENTION OF INFECTIOUS DISEASES
2.1. COMMUNAL HYGIENE

**RECOMMENDATIONS FOR PREVENTIVE MEASURES TO COUNTERACT
THE SPREAD OF NOVEL CORONAVIRUS INFECTION (COVID-19) DURING
CONGRESS AND EXHIBITIONS**

Methodical Recommendations
MR 3.1/2.1 0198-20

Moscow 2020

Recommendations for preventive measures to counteract the spread of novel coronavirus infection (COVID-19) during congress and exhibition activities
MR 3.1/2.1 0198-20

1. Developed by the Federal Service for Surveillance on Consumer Rights Protection and Human Wellbeing.

2. Approved by A. Yu. Popova, the Head of the Federal Service for Surveillance on Consumer Rights Protection and Wellbeing, Chief State Sanitary Doctor of the Russian Federation, on June 26, 2020.

APPROVED

Head of the Federal Service for
Surveillance on Consumer Rights
Protection and Wellbeing of the Russian
Federation

/seal/ Federal Service for Surveillance on
Consumer Rights Protection and Human
Wellbeing (ROSPOTREBNADZOR) *
OGRN 1047796261512
INN 7707515984 * OKPO 00083339

/signed/ A. Yu. Popova
June 26, 2020

3.1. PREVENTION OF INFECTIOUS DISEASES
2.1. COMMUNITY HYGIENE

**RECOMMENDATIONS FOR PREVENTIVE MEASURES TO
COUNTERACT THE SPREAD OF NOVEL CORONAVIRUS
INFECTION (COVID-19) DURING CONGRESS AND
EXHIBITION ACTIVITIES**

Methodical Recommendations
MR 3.1/2.1 0198-20

In order to counteract the spread of novel coronavirus infection (COVID-19) within the territory of the Russian Federation, it is necessary to ensure that precautionary measures, as well as preventive and disinfection measures are taken when attending exhibition and congress events.

Exhibitions and congress activities are resumed based on the decision of the highest officials of constituent entities of the Russian Federation (heads of the highest executive bodies of the Russian Federation), taking into account the proposals of the Chief State Sanitary Doctors of the Russian Federation in the constituent entities of the Russian Federation.

Congress activity is entrepreneurial activity aimed at creating favourable conditions for personified exchanges of information, business and scientific contacts in order to establish and develop relations between manufacturers of goods, service providers and consumers of goods and services, carried out in the process of organizing and conducting congress events.

Congress events are organized meetings of representatives of countries, industries, professions or institutions, organizations for the exchange of knowledge and experience, the search for necessary solutions, conducted independently or accompanied by exhibition and trade fair events.

Exhibition activity is entrepreneurial activity in the field of exhibition services carried out to promote the establishment and development of relations of trade, economic, scientific, technical and investment cooperation.

An exhibition event is an event at which goods, services and/or information are displayed within a clearly defined time frame and in a specific place to an indefinite number of persons.

In order to counteract the spread of novel coronavirus infection (COVID-19) within the territory of the Russian Federation, it is necessary to arrange the following preventive and disinfection measures during the organization of congress and exhibitions:

1. The organization of congress and exhibition events is allowed only subject to observance of anti-epidemic measures at all stages of preparation and execution of the event (installation, execution, dismantling).
2. Before opening hours, wet cleaning should be performed at the event sites with the use of virucidal disinfectants approved for use in the prescribed manner.
3. The ventilation system should be cleaned, and its performance checked.

4. The event organizers and staff should be instructed to comply with security measures to counteract the spread of novel coronavirus infection (including the use of disinfectants).

5. Every day, before admission to the event site, the body temperature of workers involved in the preparation and execution of the event should be monitored. Persons with a fever and/or signs of an infectious disease should not be allowed to enter the workplace.

6. Contacts among staff of different functional groups (organizers, convention bureau staff, exhibitor staff, service organizations specializing in supporting congress and exhibition events, technical staff, etc.) that are not connected by common tasks and production processes should be limited. A remote mode of work is established for employees who are not limited to performing their official duties directly at the event site.

7. The distancing of employees (1.5 meters) should be ensured both during the installation/dismantling works (for technical personnel, taking into account the safety requirements to be followed during the performance of works), and during the event itself.

8. The width of passages between the exhibition booths should not be less than 3 meters.

9. Eating at workplaces should be prohibited. Meals should be taken in the staff canteen or in a specially allocated room according to a pre-established schedule, with the observance of the 1.5-metre social distancing rule.

10. Places for treating hands with skin antiseptics, including with the use of installed dispensers or wet wipes should be arranged throughout the entire facility holding the event (entrances/exits, foyer, information areas, conference rooms, toilet rooms, catering

outlets and other places where visitors may be present).

11. Employees, including organizers and technical staff working at the event site, should be provided with a supply of personal respiratory protection equipment (masks, respirators) and gloves (based on the duration of the work shift and the change of masks and gloves not less than once every 3 hours), as well as skin disinfectants. Control shall be exercised over the use of protective masks by the staff during the congress events, and masks and gloves during the exhibition events.

12. It is recommended, if possible, to arrange on-line registration of participants and visitors of the congress and exhibition events, and to also install special equipment for contactless in-person registration.

13. It is recommended, whenever possible, to monitor the number of visitors and participants using an electronic attendance system.

14. Routing of event participants and arrangement of tables, racks, tables at exposition booths should be performed with the observance of the 1.5-metre social distancing rule. Separate entrances and exits to the exhibition rooms, press halls and conference rooms should be arranged with the installation of appropriate signs and barrier tapes.

15. Event sites, including conference rooms and press rooms, should be provided with ventilation systems with the air recovery mode (use of exhaust air as part of the supplied air mixture) turned off.

16. It is recommended to use air disinfection equipment approved for use in the presence of persons in conference halls and other rooms, where persons may be present.

17. The intervals between conference sessions for ventilation and disinfection of contact surfaces should be not less than 15 minutes.

18. The calculation of the number of staff, participants, media representatives and other categories of persons who are present at the same time at the event site, their placement/seating should be performed with the observance of the 1.5-metre social distancing rule. Admission to event sites should be carried out through entrance lobbies using technical means for contactless measurement of body temperature and strict control of social distancing.

19. All categories of persons should be admitted to the event site only in the presence of a mask (respirator). When attending an exhibition event, in addition to a mask, protective gloves are required. It is recommended to provide the opportunity for event participants and visitors to purchase personal respiratory protection equipment (masks, respirators) and protective gloves at the entrances to the event sites.

20. Used masks (respirators) and protective gloves of the event staff, participants and visitors should be collected in plastic bags, followed by their disposal as solid waste.

21. Daily wet cleaning of staff rooms (headquarters, offices, service premises) and common areas (lounges, lobbies, information areas, catering outlets, business communication areas, exhibition areas, toilet rooms) should be performed with the use of virucidal disinfectants.

22. All contact surfaces at the event site should be disinfected not less than once every 2 hours: door handles, handrails of stairs and escalators, railings, elevator control panels, table surfaces, office equipment, armrests of chairs, etc.

23. In toilet rooms, conditions for observing the rules of personal hygiene should be provided and dispensers with hand antiseptics should be installed. Wet cleaning of toilet rooms should be performed not less than once every 2 hours with the use of virucidal disinfectants.

24. Event staff, exhibitors, participants and visitors of congress and exhibition events should be informed of the need to comply with measures to counteract the spread of coronavirus by e-mails, websites, at entrance lobbies, in information zones, exhibition halls with the use of text, and audio/visual information, including digital posters.

25. Other types of activities (trade, public catering, as well as congress events in business breakfast and/or coffee break format, etc.) at the sites of congress and exhibition events should be performed after the approval of senior officials of the constituent entities of the Russian Federation on the resumption of such activities, taking into account the sanitary and epidemiological requirements and recommendations concerning the performance of such activities in the face of the risks of the spread of novel coronavirus infection (COVID-19).