HOW TO ACTIVELY ENGAGE IN THE IAC

The International Astronautical Congress (IAC) is a five day congress taking place during the September/October timeframe each year in a different location around the world. The upcoming IAC 2023 will be held in Baku, Azerbaijan between 2 - 6 October 2023.

The IAC is not only a Congress, but a gathering of the international space community that actively contributes to shaping a different and exciting programme every year. There are several different ways that you can actively be part of the congress and this guide will help you better understand which role you and your organization can play at the IAC and the various deadlines to meet. Here below you can find the IAC Congress at a Glance with the general schedule for the main IAC events: Plenaries, IAF Global Networking Forum (GNF) Sessions, Technical Sessions, Special Sessions and the Interactive Presentation (IP) Sessions.

Should you have any questions or any doubts on where your submission would be most suitable within the IAC programme, please do not hesitate to get in touch with the IAF Secretariat at support@iafastro.org

Be Part of the Conversation at IAC 2023!

<table>
<thead>
<tr>
<th>MONDAY 2 OCTOBER (AGENCY DAY)</th>
<th>TUESDAY 3 OCTOBER (INDUSTRY DAY)</th>
<th>WEDNESDAY 4 OCTOBER (DIVERSITY DAY)</th>
<th>THURSDAY 5 OCTOBER (SCIENCE &amp; ACADEMIC DAY)</th>
<th>FRIDAY 6 OCTOBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>08:00</td>
<td>Opening Ceremony</td>
<td>09:00</td>
<td>Technical Sessions</td>
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<td>09:00</td>
<td>Opening Exhibition</td>
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<td>Special Sessions</td>
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<td>GNF Sessions</td>
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<td>Industry Luncheon*</td>
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<td>IP Session</td>
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<td>PE 1 Heads of Agencies</td>
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<td>Technical Sessions</td>
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<td>18:00</td>
<td>IAF General Assembly</td>
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<td>18:00</td>
<td>Welcome Reception</td>
<td>19:00</td>
<td>PE 2 Host PE</td>
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Connecting @ll Space People
# BECOME AN ACTOR AT IAC 2023

## PLENARY PROGRAMME

<table>
<thead>
<tr>
<th>Plenary Events</th>
<th>IAF GNF Sessions</th>
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<tbody>
<tr>
<td>![PE]</td>
<td>![HLL]</td>
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<tr>
<td>IAF Member Organizations representatives</td>
<td>IAF Member Organizations and Sponsors</td>
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## TECHNICAL PROGRAMME

<table>
<thead>
<tr>
<th>Technical Sessions</th>
<th>Special Sessions</th>
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<tbody>
<tr>
<td>![TS]</td>
<td>![ip]</td>
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<tr>
<td>Open to Everyone</td>
<td>Open to Everyone</td>
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</tbody>
</table>

## Who can Apply?
- IAF Member Organizations representatives
- IAF Member Organizations and Sponsors
- Open to Everyone
- Open to Everyone

## How to Apply?
- Fill in Plenary Application Form and send to [iacplenary@iafastro.org](mailto:iacplenary@iafastro.org)
- Fill in GNF Application Form and submit to [gnf@iafastro.org](mailto:gnf@iafastro.org)
- Fill in online Abstract Submission Form at [www.iafastro.net](http://www.iafastro.net)
- Fill in online Special Session Application Form at [www.iafastro.net](http://www.iafastro.net)

## Who Selects?
- IPC Steering Group
- IAF Vice President for GNF
- International Programme Committee (IPC)
- IPC Steering Group

## When is the Deadline to Apply?
- 10 February 2023
- 21 April 2023
- 28 February 2023
- 10 February 2023

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Please note that each proposal shall only be submitted once to either a Plenary, GNF or SpS session. Proposals that are submitted multiple times will automatically be disqualified.
PLENARY PROGRAMME

ELEMENTS

Plenary Events

Open to IAF Members only

IAF Global Networking Forum (GNF)

Open to IAF Members, sponsors and newly applying IAF Members

More Info HERE

More Info HERE

Topic to be of interest to a **large** segment of Congress attendees

**Evaluation Criteria:**

- Proposed topic (Industry, Exploration, Next Generation, Emerging Countries, Environment, Other)
- Event Format:
  - PEs: 4/7 Speakers and a Moderator
  - HLLs: 1/2 Speakers and a Moderator
  - LBNs: flexible format
- Originality of the proposal, as compared to recent IAC Plenary Events
- Timeliness of the topic with respect to current developments in the space sector
- Relevance of the proposal to the theme of the congress
- Quality and expertise of the proposed presenters
- Ability of the proposers and organizers to obtain the proposed presenters and execute a quality event

**300-1000 Delegates**

- 7 PEs
- 2/3 HLLs
- 1/2 LBNs

**Evaluation Criteria:**

- Topics (Industry, Exploration, Culture, Diversity, Legal and Policy, Development, etc.)
- Event format:
  - panel discussions
  - keynote lectures
  - workshops
  - pitch competitions
  - corporate promotional events
- Relevance of the proposal to the theme of the congress
- Quality and originality of the proposal
- Relevance with regards to the current space sector developments
- Ability of the organizers to obtain the proposed speakers and execute a quality event
- Possibility for the organizer to sponsor the session

**+/- 20 slots**

**100-300 Delegates**

- 7 PEs
- 2/3 HLLs
- 1/2 LBNs

- Open to IAF Members, sponsors and newly applying IAF Members

- +/- 20 slots
## TECHNICAL PROGRAMME

### ELEMENTS

#### Technical Sessions (TS) & Interactive Presentations (IP)

- Topics
  - Science and Exploration
  - Applications and Operations
  - Technology
  - Infrastructure
  - Space and Society
- Direct applicability of the abstract submission to astronauts
- Scientific merit, originality and attractiveness of the subject
- Compliance with the word count and format requirements for abstracts
- Event Format:
  - oral presentation of 10-20 minutes
  - interactive presentation of 10 minutes

#### Special Sessions (SpS)

- Open to everyone
- Topic to be of interest to a targeted segment of the Congress attendees

<table>
<thead>
<tr>
<th>Delegates</th>
<th>Evaluation Criteria</th>
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<tr>
<td><strong>50-250</strong></td>
<td>TS: +/- 1700 slots</td>
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<tr>
<td><strong>Delegates</strong></td>
<td>IP: +/- 500 slots</td>
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**Evaluation Criteria:**

- Innovative event format:
  - workshop
  - campfire
  - fishbowl
  - samoan circle
  - design sprint
  - orca bowl challenge
  - open options (panels will not be considered)

- Special Sessions shall complement the regular Technical Programme with multidisciplinary topics that highlight current scientific and technical trends in space
- Participatory session focusing on audience engagement
- Quality of contents
- Relevance to the theme of the Congress

More Info [HERE](#)