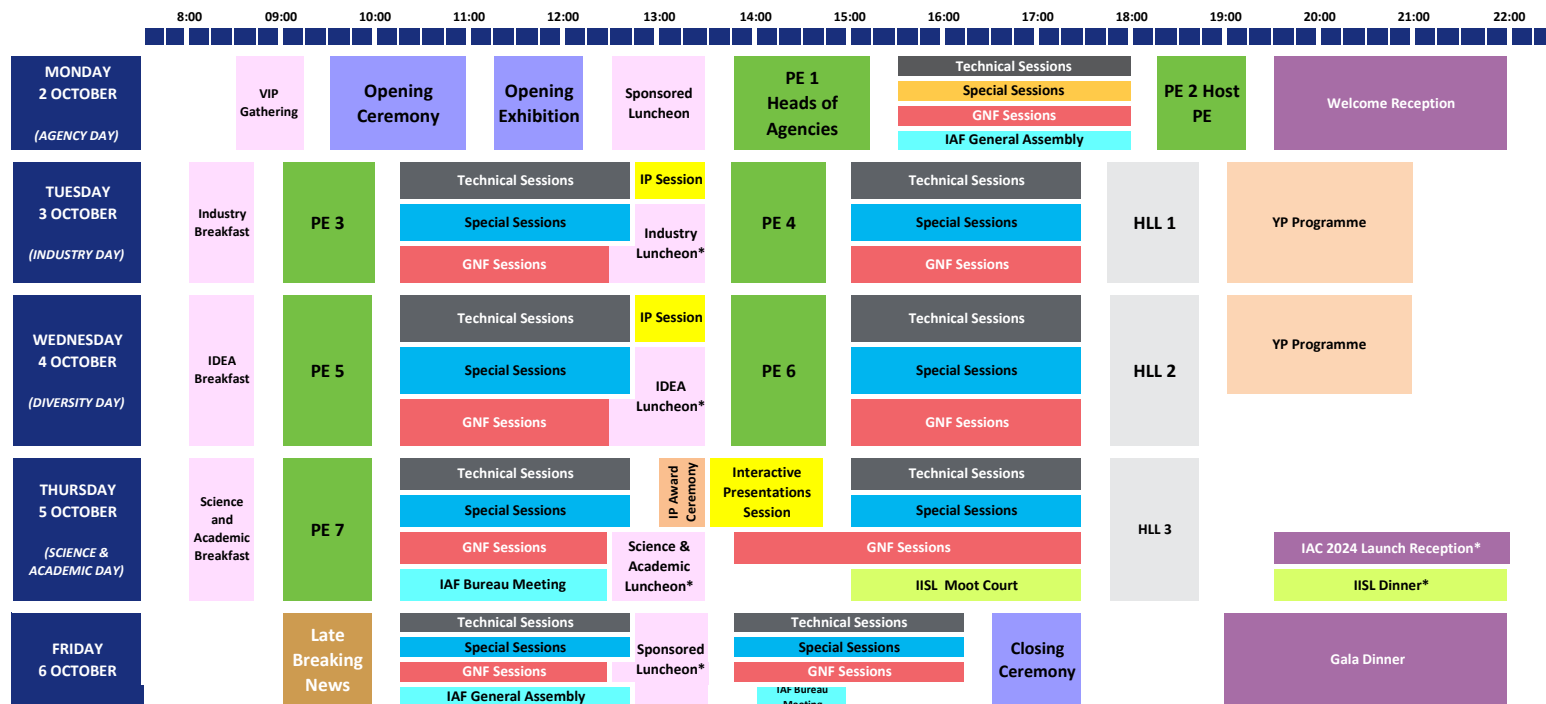# HOW TO ACTIVELY ENGAGE IN THE IAC

The International Astronautical Congress (IAC) is a five day congress taking place during the September/October timeframe each year in a different location around the world. The upcoming IAC 2023 will be held in Baku, Azerbaijan between 2 - 6 October 2023.

The IAC is not only a Congress, but a gathering of the international space community that actively contributes to shaping a different and exciting programme every year. There are several different ways that you can actively be part of the congress and this guide will help you better understand which role you and your organization can play at the IAC and the various deadlines to meet. Here below you can find the IAC Congress at a Glance with the general schedule for the main IAC events: Plenaries, IAF Global Networking Forum (GNF) Sessions, Technical Sessions, Special Sessions and the Interactive Presentation (IP) Sessions.

Should you have any questions or any doubts on where your submission would be most suitable within the IAC programme, please do not hesitate to get in touch with the IAF Secretariat at support@iafastro.org

Be Part of the Conversation at IAC 2023!

	8:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00
MONDAY 2 OCTOBER (AGENCY DAY)		VIP Gathering	Opening Ceremony		Opening Exhibition	Sponsored Luncheon	PE 1 Heads of Agencies		Technical Sessions / Special Sessions / GNF Sessions / IAF General Assembly		PE 2 Host PE		Welcome Reception		
TUESDAY 3 OCTOBER (INDUSTRY DAY)	Industry Breakfast	PE 3		Technical Sessions / Special Sessions / GNF Sessions		IP Session / Industry Luncheon*	PE 4		Technical Sessions / Special Sessions / GNF Sessions		HLL 1		YP Programme		
WEDNESDAY 4 OCTOBER (DIVERSITY DAY)	IDEA Breakfast	PE 5		Technical Sessions / Special Sessions / GNF Sessions		IP Session / IDEA Luncheon*	PE 6		Technical Sessions / Special Sessions / GNF Sessions		HLL 2		YP Programme		
THURSDAY 5 OCTOBER (SCIENCE & ACADEMIC DAY)	Science and Academic Breakfast	PE 7		Technical Sessions / Special Sessions / GNF Sessions / IAF Bureau Meeting		IP Award Ceremony / Science & Academic Luncheon*	Interactive Presentations Session	Technical Sessions / Special Sessions / GNF Sessions / IISL Moot Court			HLL 3		IAC 2024 Launch Reception* / IISL Dinner*		
FRIDAY 6 OCTOBER		Late Breaking News	Technical Sessions / Special Sessions / GNF Sessions / IAF General Assembly		Sponsored Luncheon*	Technical Sessions / Special Sessions / GNF Sessions / IAF Bureau Meeting			Closing Ceremony			Gala Dinner			

Connecting @ll Space People

BECOME AN ACTOR AT IAC 2023

	Plenary Events	IAF GNF Sessions	Technical Sessions	Special Sessions
Who can Apply?	IAF Member Organizations representatives	IAF Member Organizations and Sponsors	Open to Everyone	Open to Everyone
How to Apply?	Fill in Plenary Application Form and send to **iacplenary@iafastro.org**	Fill in GNF Application Form and submit to **gnf@iafastro.org**	Fill in online Abstract Submission Form at **www.iafastro.net**	Fill in online Special Session Application Form at **www.iafastro.net**
Who Selects?	IPC Steering Group	IAF Vice President for GNF	International Programme Committee (IPC)	IPC Steering Group
When is the Deadline to Apply?	10 February 2023	21 April 2023	28 February 2023	10 February 2023

Please note that each proposal shall only be submitted once to either a Plenary, GNF or SpS session.
Proposals that are submitted multiple times will automatically be disqualified.

PLENARY PROGRAMME

ELEMENTS

Plenary Events

Open to IAF Members only

IAF Global Networking Forum (GNF)

Open to IAF Members, sponsors and newly applying IAF Members

Topic to be of interest to a <u>large</u> segment of Congress attendees

300-1000 Delegates

12 Total Slots
7 PEs
2/3 HLLs
1/2 LBNs

100-300 Delegates

+/- 20 slots

Evaluation Criteria:

- Proposed topic (Industry, Exploration, Next Generation, Emerging Countries, Environment, Other)
- Event Format:
  - PEs: 4/7 Speakers and a Moderator
  - HLLs: 1/2 Speakers and a Moderator
  - LBNs: flexible format
- Originality of the proposal, as compared to recent IAC Plenary Events
- Timeliness of the topic with respect to current developments in the space sector
- Relevance of the proposal to the theme of the congress
- Quality and expertise of the proposed presenters
- Ability of the proposers and organizers to obtain the proposed presenters and execute a quality event

Evaluation Criteria:

- Topics (Industry, Exploration, Culture, Diversity, Legal and Policy, Development, etc.)
- Event format:
  - panel discussions
  - keynote lectures
  - workshops
  - pitch competitions
  - corporate promotional events
- Relevance of the proposal to the theme of the congress
- Quality and originality of the proposal
- Relevance with regards to the current space sector developments
- Ability of the organizers to obtain the proposed speakers and execute a quality event
- Possibility for the organizer to sponsor the session

More Info HERE

More Info HERE

TECHNICAL PROGRAMME

ELEMENTS

Technical Sessions (TS) & Interactive Presentations (IP)

Open to everyone

Special Sessions (SpS)

Open to everyone

Topic to be of interest to a __targeted__ segment of the Congress attendees

50-250 Delegates

20-200 Delegates

TS: +/- 1700 slots
IP: +/- 500 slots

+/- 20 slots

Evaluation Criteria:

- Topics
  - Science and Exploration
  - Applications and Operations
  - Technology
  - Infrastructure
  - Space and Society

- Direct applicability of the abstract submission to astronautics

- Scientific merit, originality and attractiveness of the subject

- Compliance with the word count and format requirements for abstracts

- Event Format:
  - oral presentation of 10-20 minutes
  - interactive presentation of 10 minutes

Evaluation Criteria:

- Innovative event format:
  - workshop
  - campfire
  - fishbowl
  - samoan circle
  - design sprint
  - orca bowl challenge
  - open options (**panels will not be considered**)

- Special Sessions shall complement the regular Technical Programme with multidisciplinary topics that highlight current scientific and technical trends in space

- Participatory session focusing on audience engagement

- Quality of contents

- Relevance to the theme of the Congress

More Info HERE

More Info HERE